

AN 18 MONTH PROGRAMME THAT DELIVERS THE CLA DIGITAL ONLINE COURSE, PLUS 4 ADDITIONAL MANAGEMENT MODULES WITH A SERIES OF SUPPORTING MASTERCLASSES.

### LEVEL 5 - OPERATIONS & DEPARTMENTAL MANAGER

The Compassionate Leadership Apprenticeship is delivered over a period of 18 months through a hybrid blend of our unique online course, CLA Digital, four additional management modules and accompanying masterclasses. The masterclasses can be delivered live or virtually - enabling the training to be across sites. Any of your employees over 16 who manage teams and/or projects, achieving operational or departmental goals and objectives as part of the delivery of the organisations strategy, can enrol on the CLA Apprenticeship programme, funded through the Apprenticeship Levy Scheme. We offer assistance to enable you to utilise this levy.

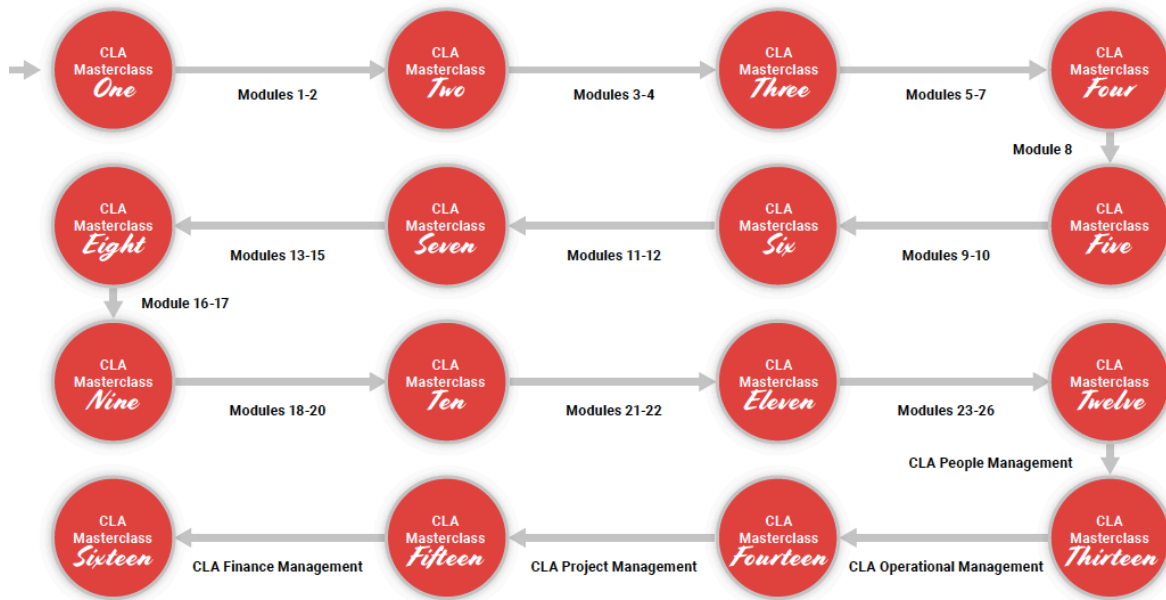
### How It Works

The three partners deliver specific elements of the Apprenticeship programme:

- **IXION** - are the OFSTED "outstanding" Registered Apprenticeship Training Provider who manage the funding, quality assurance, governance and assessment.
- **Positive Transformation Group (PTG)** - are the coordinating body and the providers of the mentoring and wellbeing platforms - additional benefits provided in parallel with the programme.
- **Compassionate Leadership Academy** - are the content providers with our acclaimed and accredited CLA Digital online course especially extended to cover the complete syllabus for the Level 5 - Operations & Department Manager course.
  - **CLA Digital** online course now in 3 parts;
    - **PART 1 - Modules 0 – 8** focus on **INDIVIDUAL AUTHENTICITY**: devoted to MINDSET, recognising and accepting your authentic self.
    - **PART 2 - Modules 9 – 26** focus on **COLLECTIVE BRILLIANCE**: giving you practical TOOLS to become a compassionate leader.
    - **PART 3 - Modules 27 – 30** focus on **OPERATIONAL MANAGEMENT SKILLS** to be an effective manager.
  - **Masterclasses** - 17 x 3 hour masterclasses to fully embed the learning of the digital course in the context of your organisation

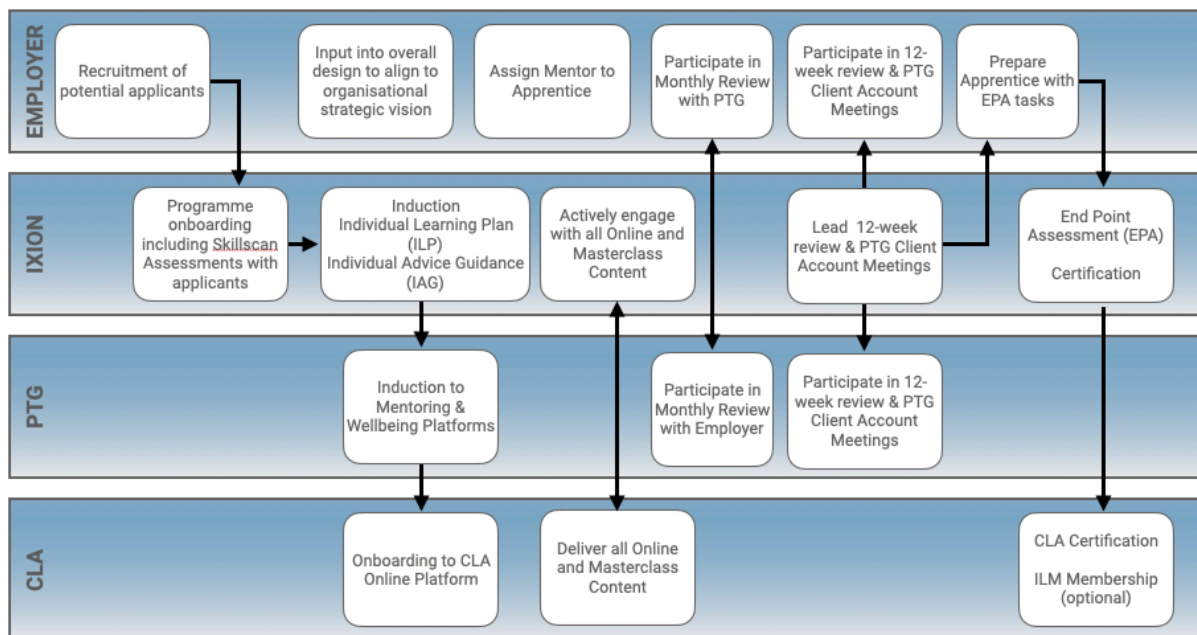
**USER JOURNEY**

The Masterclasses are delivered at key stages of the programme



**PROCESS MAP**

There is a clear and simple process to follow to ensure a consistency in the programme delivery and that the benefits of the course can be fully leveraged internally to best impact the delivery of the organisational strategic intent.



## CLA APPRENTICE MODULES AND MASTERCLASSES

Module	Module	Masterclass
0	Core Principles	1
1	Behind the Scenes	2
2	Changing Behaviour	2
3	Power of Purpose	3
4	Story Theory	3
5	Leadership Lessons - Life	4
6	Leadership Lessons - North Pole	4
7	Leadership Lessons - Sailing Around the World	4
8	The Big Journey	5
9	Introduction Assessment	6
10	Main Programme Planning	6
11	Communication	7
12	Delegation	7
13	Power & Influence	8
14	Time & Task	8
15	Progress Assessment	8
16	Feedback	9
17	Motivation	9
18	Coaching	10
19	Decision Making	10
20	Progress Assessment	10
21	Situational Leadership	11
22	Balanced Leadership	11
23	Trust	12
24	Johari's Window	12
25	Progress Assessment	12
26	Managing People	13
27	Managing Projects	14
28	Managing Finance	15
29	Managing Operations	16
30	Launchpad & CLA Graduation	17